



applications for tenure and promotion to the rank of associate professor, only tenured faculty members are considered eligible voting members of the Department faculty. Applications for promotion to the rank of full professor are considered at two levels within the Department: The chairperson (or a designated full professor should the chairperson hold the rank of associate professor) and faculty members of the rank of full professor, meeting in closed session and voting by secret ballot.

3. Sequence. Evaluations by the Governance and Evaluation Committee, including all associated narratives, are to be completed before an application is submitted to the eligible voting members of the Department faculty for their consideration. The Governance and Evaluation Committee serves as the Tenure and Promotion Committee and shall have at least one member housed on a campus other than Tampa. Evaluations by the chairperson are to be completed and available to the eligible voting faculty for their consideration. Both evaluations, together with the remainder of the complete application, must be made available to eligible voting faculty members at least one week prior to any meeting at which a vote on the application is to take place. The chairperson final narratives will be completed after the faculty vote. Regional Chancellors will provide a formal review in promotion and tenure cases for faculty members on branch campuses prior to a College Dean completing and forwarding a recommendation to the Provost. See USF Consolidation Handbook.

## II. TENURE AND PROMOTION TO ASSOCIATE PROFESSOR

and making



search committees for other departments; and attendance at college convocations, assemblies, and other events.

3. Profession

Participation in the peer-review process, particularly serving as referee for scholarly journals, and service as an officer, a board member, or as a committee member for a regional or national professional or scholarly society or association (such service is rare for untenured faculty).

4. Community

Participation in community outreach efforts, including appearing in local and national media, and participation in local, regional, or national government or civic organizations.

III. PROMOTION TO FULL PROFESSOR

The candidate for promotion to full professor is expected to have

