

1. The first part of the document is a header section containing the title and the name of the organization.

2. The second part of the document is a list of items, each with a corresponding number and a brief description.

Item No.	Description	Quantity	Unit Price	Total Price
1	Item 1	10	100	1000
2	Item 2	5	200	1000
3	Item 3	20	50	1000
4	Item 4	15	70	1050
5	Item 5	8	125	1000
6	Item 6	12	85	1020
7	Item 7	6	170	1020
8	Item 8	9	115	1035
9	Item 9	4	260	1040
10	Item 10	7	150	1050

3. The third part of the document is a summary section containing the total amount and the name of the person responsible for the document.

4. The fourth part of the document is a list of names and titles, including the names of the individuals involved in the project.

5. The fifth part of the document is a list of dates and times, indicating the schedule of the project.